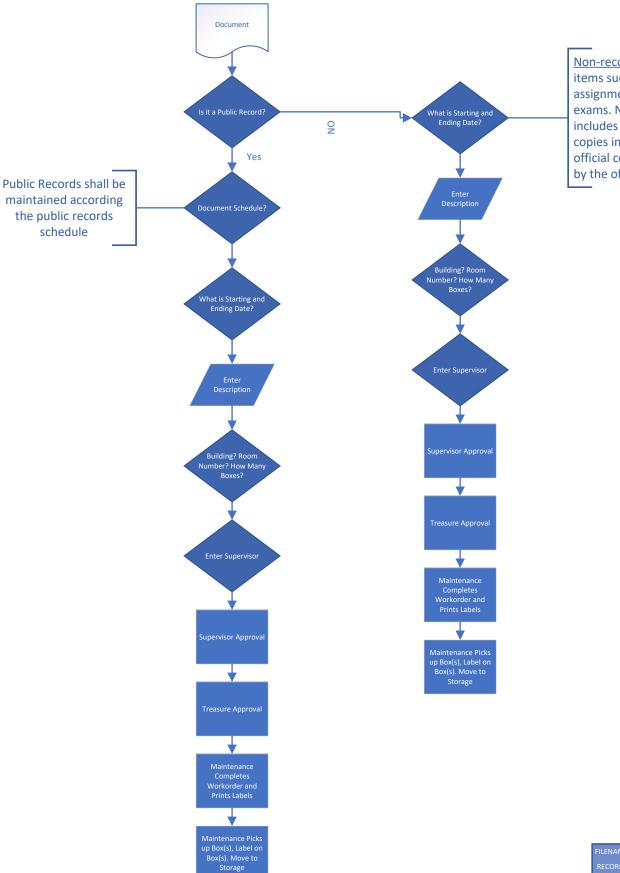
## Miami Valley Career Technology Center

Records Retention - Flow Chart



Non-records include items such as student assignments, tests, or exams. Non-records also includes convenience copies in with the official copy is maintain by the office of record

RECORDS RETENTION FLOW CHART.VSD

REVISE

2/13/2025